

Business Procedures

Competency in performing daily tasks is a necessity in business. This event recognizes FBLA members who possess knowledge of basic skills and procedures and the ability to make intelligent business decisions.

Competencies

The written objective test may include questions on human relations, technology concepts, communication skills, decision making, career development, business operations, database management, and ethics. Proof-reading and decision making activities also may be included.

Business Education Curriculum Standards:

Communication, Information Technology

Eligibility

Each chapter may enter members who are on record in the FBLA-PBL Online Membership System as having paid dues by the officially published deadline for the current school year.

No member may have competed in this event at a previous National Leadership Conference.

Procedure

A one-hour online objective test will be administered based on the listed competencies.

A calculator function is included in the online testing software. No additional calculator or other device may be used during testing.